Date: 02 July 2025

To

The Head of the Department,

&

The Moderator,  
SUB Computing Club  
Department of Computer Science & Engineering  
State University of Bangladesh

Subject: **Resignation from the Post of General Secretary – SUB Computing Club**

Respected Sir,

I hope this message finds you well. I am writing to formally resign from my position as **General Secretary** of the **SUB Computing Club**.

After careful consideration, I have come to the conclusion that I am currently not eligible to continue running the responsibilities of this club effectively. I am finding it difficult to manage students and organize events without proper support and capability. I believe stepping down will allow someone more suitable to take over this important role and better serve the club and its members.

My name is **MD. RAKIBUL HASAN RAKIB**, student ID **UG02-59-22-002**, and I have always tried to carry out my duties sincerely. However, in light of the current situation, I feel it is in the best interest of the club that I resign from my post.

I sincerely thank you for the opportunity and support I have received during my time with the club.

Thank you for your understanding.

Yours faithfully,  
MD. RAKIBUL HASAN RAKIB  
ID: UG02-59-22-002  
General Secretary, SUB Computing Club

Department of Computer Science and Engineering

State University of Bangladesh

Date: 02 July 2025

To

The Head of the Department,

&

The Moderator,  
SUB Computing Club  
Department of Computer Science & Engineering  
State University of Bangladesh

Subject: **Resignation from the Post of President – SUB Computing Club**

Respected Sir,

I hope this message finds you well. I am writing to formally resign from my position as **President** of the **SUB Computing Club**.

After careful consideration, I have come to the conclusion that I am currently not eligible to continue running the responsibilities of this club effectively. I am finding it difficult to manage students and organize events without proper support and capability. I believe stepping down will allow someone more suitable to take over this important role and better serve the club and its members.

My name is **Hasanur Rahman Anik (Kabir)**, student ID **UG02-59-22-008**, and I have always tried to carry out my duties sincerely. However, in light of the current situation, I feel it is in the best interest of the club that I resign from my post.

I sincerely thank you for the opportunity and support I have received during my time with the club.

Thank you for your understanding.

Yours faithfully,  
Hasanur Rahman Anik (Kabir)  
ID: UG02-59-22-008  
President, SUB Computing Club

Department of Computer Science and Engineering

State University of Bangladesh

Date: 02 July 2025

To

The Head of the Department,

&

The Moderator,  
SUB Computing Club  
Department of Computer Science & Engineering  
State University of Bangladesh

Subject: **Resignation from the Post of Treasurer – SUB Computing Club**

Respected Sir,

I hope this message finds you well. I am writing to formally resign from my position as **Treasurer** of the **SUB Computing Club**.

After careful consideration, I have come to the conclusion that I am currently not eligible to continue running the responsibilities of this club effectively. I am finding it difficult to manage students and organize events without proper support and capability. I believe stepping down will allow someone more suitable to take over this important role and better serve the club and its members.

My name is **Md. Abar Faiyz Chowdhury**, student ID **UG02-59-22-038**, and I have always tried to carry out my duties sincerely. However, in light of the current situation, I feel it is in the best interest of the club that I resign from my post.

I sincerely thank you for the opportunity and support I have received during my time with the club.

Thank you for your understanding.

Yours faithfully,  
Md. Abar Faiyz Chowdhury  
ID: UG02-59-22-038  
Treasurer, SUB Computing Club

Department of Computer Science and Engineering

State University of Bangladesh

Date: 02 July 2025

To

The Head of the Department,

&

The Moderator,  
SUB Computing Club  
Department of Computer Science & Engineering  
State University of Bangladesh

Subject: **Resignation from the Post of Vice-President – SUB Computing Club**

Respected Sir,

I hope this message finds you well. I am writing to formally resign from my position as **Vice-President** of the **SUB Computing Club**.

After careful consideration, I have come to the conclusion that I am currently not eligible to continue running the responsibilities of this club effectively. I am finding it difficult to manage students and organize events without proper support and capability. I believe stepping down will allow someone more suitable to take over this important role and better serve the club and its members.

My name is **Muntasir Ahmed**, student ID **UG02-61-22-024**, and I have always tried to carry out my duties sincerely. However, in light of the current situation, I feel it is in the best interest of the club that I resign from my post.

I sincerely thank you for the opportunity and support I have received during my time with the club.

Thank you for your understanding.

Yours faithfully,  
Muntasir Ahmed  
ID: UG02-61-22-024  
Vice-President, SUB Computing Club

Department of Computer Science and Engineering

State University of Bangladesh